



T.C.
YÜKSEKÖ RETİM KURULU BAŞKANLIĞI
Eğitim-Öğretim Dairesi Başkanlığı

GÜNLÜDÜR

Sayı : 75850160-199-E.24385
Konu : AB Gümrük Yetkinlik Çerçevesi
Akademik Tanıma Sertifika Programı

DAĞITIM YERLERİNE

İlgi : Ticaret Bakanlığı Personel Genel Müdürlüğü'nün 20.03.2019 tarihli ve 24308261-42744622 sayılı yazısı.

Ticaret Bakanlığı Personel Genel Müdürlüğü'nün gümrük alanında lisans ve yüksek lisans eğitimi veren yükseköğretim kurumlarının başvurabileceğini bildirdiği "Avrupa Birliği Gümrük Yetkinlik Çerçevesi Akademik Tanıma Sertifika Programı"na ilişkin yazısı ilgisinden dolayı ekte gönderilmektedir.

Bilgilerinizi ve gereğini rica ederim.

Süleyman Necati AKÇEŞME
Başkan a.
Genel Sekreter

Ek : İlgi yazı örneği (25 sayfa)

Dağıtım:

Gereği:

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Tüm Üniversiteler - Postana

Bilgi:

Ticaret Bakanlığı Personel Genel Müdürlüğüne

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HİZMETE ÖZEL



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Akademik Tanıma Programı

YÜKSEKÖĞRETİM KURULU BAŞKANLIĞINA

Avrupa Komisyonu Vergilendirme ve Gümrük Birliği Genel Müdürlüğü (DG TAXUD) tarafından yürütülen, Avrupa Birliği Gümrük Yetkinlik Çerçevesi projesi kapsamında;

Avrupa Birliği içinde; gümrük işlerinde çalışan gerek kamu gerek özel sektör mensuplarının (customs professionals), ifa ettikleri/edebilecekleri her görev/unvan için, sahip olmaları gereken bilgi beceri ve tutum (yetkinlik) tespit edilmeye çalışılmış ve kariyer yolu boyunca çalışanlara bu yetkinliklerin nasıl kazandırılacağı incelenmiştir. Komisyonun çalışmalarının sonuçları, Avrupa Birliği Gümrük Yetkinlik Çerçevesi (EU CFW) başlığı ile 2014 yılında kamuya açık platformlarda kitapçık halinde yayınlanmış ve o tarihten itibaren önce üye sonra aday ülkeleri kapsayacak şekilde bu çerçevenin ülke gümrük idarelerinde uygulanmasını desteklemek amacıyla çalışma grupları oluşturulmuştur.

Bu kapsamda;

Bakanlığımız 2017-2019 arası yürütülen 2. tur Uygulama Destek Grubuna katılım sağlamış olup, yürütülen çalışmalarda yer almıştır. Çalışmalarda, gümrük çalışanlarının kamu sektörü için hangi unvanda hangi yetkinliklerin, ne düzeyde edinilmesi gerektiğini işaret eden bir rol matriksi (EU CFW Role Mapping Matrix) ve bu yetkinliklerin nasıl kazandırılacağına dair bir örnek oluşturan bir eğitim programı taslağı (EU Training Curriculum) üzerinde çalışılmıştır. Söz konusu grup çalışmaları halen devam etmektedir.

Komisyon, EU CFW'nun yaygınlaşması için çeşitli faaliyetler yapmaktadır. Grup çalışmaları dolayısıyla bilgi edindiğimiz bu faaliyetlerden biri ise; anılan yetkinlik çerçevesine uygun olarak, eğitim programı taslağını (EU Training Curriculum) kapsayacak şekilde eğitim veren kamu yahut özel sektör akademik programları diplomalarının Komisyon

HİZMETE ÖZEL

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BELGENİN ASLI ELEKTRONİK İMZALIDIR.



HİZMETE ÖZEL

tarafından tanınacağını ifade eden "AB Gümrük Yetkinlik Çerçevesi Tanıma Sertifika Programı"dır. Bu yıl faaliyete geçecek programa, şartları taşıyan yükseköğrenim kurumları başvuru yapabilecek ve kabul almaları halinde diplomalarına, AB Tanıma Sertifikası eklenebilecektir. Bu sertifika ile anılan programın mezununun AB meslek standartları çerçevesinde gümrük işlerine yönelik mesleki eğitim aldığı belirtilecektir. Tanıma programı kılavuzlarında verilecek sertifikalarla ilgili özetle:

- Gümrük çalışanlarına özel lisans veya yüksek lisans programları ile yine aynı düzeydeki programların gümrük modülleri için verileceği,
- 2019 yılının bu girişim için pilot uygulama yılı olması sebebiyle, sayının 5 (beş) ile sınırlı olacağı, başvuruların değerlendirilmesinde "ilk gelen, alır" kuralının uygulanacağı,
- Başvuracak kurumlar için bu yılki programlara dair son başvuru tarihinin 15 Nisan 2019 olduğu, bu tarihten sonraki başvuruların 2020 yılı için değerlendirileceği,

Belirtilmiştir.

Bu kapsamda;

"AB Gümrük Yetkinlik Çerçevesi Akademik Tanıma Sertifika Programı" başvuru kılavuzu yazı ekinde gönderilmiştir. Bilahare, başvuru için gerekli tüm belgelere, https://ec.europa.eu/taxation_customs/eu-training/eu-customs-competency-framework/eu-recognition-state-art-customs-academic-programmes_en , adresinde bulunan web sitesinden ulaşılması mümkündür. Daha detaylı bilgi istenilmesi halinde ise, EU-CertificateOfRecognition@ec.europa.eu adresine e-posta ile başvuru sağlanması gerekmektedir.

Anılan program kılavuzu ve eki belgeler, kurumunuz çalışma alanına girmesi sebebiyle yazımız içerisinde/ekinde sunulmuş olup, ülkemizde gümrük alanında lisans ve yüksek lisans programları bulunan üniversitelerin, Avrupa Komisyonu'nun bu girişimi hakkında bilgilendirilmesinin faydalı olacağı değerlendirilmektedir.

Bilgileri ve gereğini rica ederim.

e-izmalıdır

Burak KÜRKCÜ

Bakan. a.

Personel Genel Müdürü V.

Ek:Başvuru kılavuzu

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European
Commission

EU Recognition of Customs Academic Programmes



Application Guide

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EU Recognition of Customs Academic Programmes



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Document structure and Background

DOCUMENT STRUCTURE

This application guide is structured as follows:


- ▶ **Section 1:** Provides a general overview of the application process and the key steps.
- ▶ **Section 2:** Dives deeper into each of the different steps, thereby providing you with a clear idea of what is expected during each step.
- ▶ **Section 3:** Deals with the different application forms that you will need to complete and offers practical guidance on how to complete them.
- ▶ **Section 4:** Covers a series of frequently asked questions and the respective answers to them.

BACKGROUND

The European Commission has taken the initiative to recognise Customs-specific Bachelor and Master's academic programmes and modules within such programmes, that equip their students with the optimal competencies to engage in – or to further advance – their career in Customs. Such academic programmes significantly contribute to the rise of Customs performance and professionalism. Therefore, they can, as of now, obtain an EU Certificate of Recognition acknowledging their quality as a label of excellence awarded by the European Commission.

To obtain this label of excellence for Customs related academic study universities, business schools, colleges and public sector higher education institutions and equivalent can now apply.

This application guide is intended for parties interested in obtaining the EU Customs Certificate of Recognition for their Customs related study programme(s). As such, this application guide will provide the applicants with practical guidance on how to complete each of the steps of the EU Customs Certificate of Recognition application process.



Application Guide
to the EU Customs
Certificate of Recognition
request process



Section 1

Overview of the EU Customs Certificate of Recognition application process

The application process consists of several consecutive phases. During the application phase (phase 1) the applicant completes the Initiation Request Document and all required application forms and submits them to the European Commission (DG TAXUD). The Commission performs the eligibility criteria check and shares eligible applications with the EU Assessment Board.¹

Based upon the outcome of the assessment performed by the EU Assessment Board (phase 2), the European Commission will decide whether or not to grant the EU Customs Certificate of Recognition or whether a verification phase (phase 3) will be required.

During the assessment phase (phase 2), the EU Assessment Board, a dedicated group of experts, will assess the application forms that have been sent in by the applicants. The EU Assessment Board will assess the information provided by the applicant by comparing their programme curriculum with the EU Reference Training Programme for Academic Customs Education (a comprehensive suggested list of training areas based on commonly agreed Customs specific competencies), in order to evaluate the extent to which the programme under consideration is aligned with the EU Customs Competency Framework. More information on this will be provided in sections 2 and 3 of this guide.

1 APPLICATION PHASE

First you complete the Initiation Request Document and send it to EU-CertificateOfRecognition@ec.europa.eu at any time during the year.

Secondly you complete the Application Forms and send them to EU-CertificateOfRecognition@ec.europa.eu before 31-12 to be included in next year's assessment cycle.

2 ASSESSMENT PHASE

Optionally, the Assessment Board may request an on-site visit to the study facilities to assess and discuss the programme in-depth.

The European Commission will share its final recognition decision by 31-05.

EU Customs Certificate of Recognition

3 VERIFICATION PHASE

Applications that were conditionally approved* by the European Commission will be required to go through this phase. The applicant takes the required measures in order to meet the conditions that were set by the European Commission to obtain recognition.

EU Customs Certificate of Recognition

¹ The EU Assessment Board will provide the European Commission with a recommendation on whether to grant the EU Customs Certificate of Recognition. The EU Assessment Board must always support its recommendation with documented arguments. When appropriate and when supported by relevant arguments, the EU Assessment Board may conditionally support the recognition of a programme. This means that the programme under consideration meets these conditions before he or she will obtain recognition for this programme. Applicants may be asked to request, or specific forms need to be updated in line with the EU Assessment Board's comments.

A more detailed overview of the application process is detailed in section 2 of this guide.

Section 2

Step-by-step Guide to the Application Process

This section will walk the applicants through each of the steps of the application process. Please note that the focus of this section is primarily on the steps that the applicants need to execute in line with the overview discussed in section 1. This means that for the sake of clarity and focus, the steps performed by the EU Assessment Board are not further elaborated upon in this section. For more information on the overall application process, including the activities performed by the EU Assessment Board and the European Commission, please refer to Annex A for a detailed process overview. For more details regarding the specific forms that the applicant needs to fill out, please refer to section 3 - Application Forms.

Phase 1: The Application Phase

- ▶ Step 1.1 – Submit the Initiation Request Document
- ▶ Step 1.2 – Submit the relevant Application Forms

Phase 2: The Assessment Phase

- ▶ Step 2.1 – Optional – Host programme site visit
- ▶ Step 2.2 – Optional – Submit additional information

Phase 3: The Verification Phase

- ▶ Step 3.1 – Optional – Submit requested documentation and proof that the conditions have been met

PHASE 1: APPLICATION PHASE

Step 1.1 – Submit the Initiation Request Form

To start the application process, the applicant submits the Initiation Request Document (Form 1) to the European Commission. This document is requested in English. The document provides the European Commission with basic information on the programme in question. It is the applicant's responsibility to verify whether the programme meets all eligibility criteria. More information on the eligible parties and eligibility criteria regarding the programme can be found in section 4 of this document:

- ▶ **Who can pursue EU recognition for Customs academic programmes?**
Public and private academic institutions registered within the EU.
- ▶ **What eligibility criteria apply?**
The academic programme must be Customs specific and accredited nationally.

In case of doubt, the applicant can contact the European Commission for clarification before submitting the documentation, to:

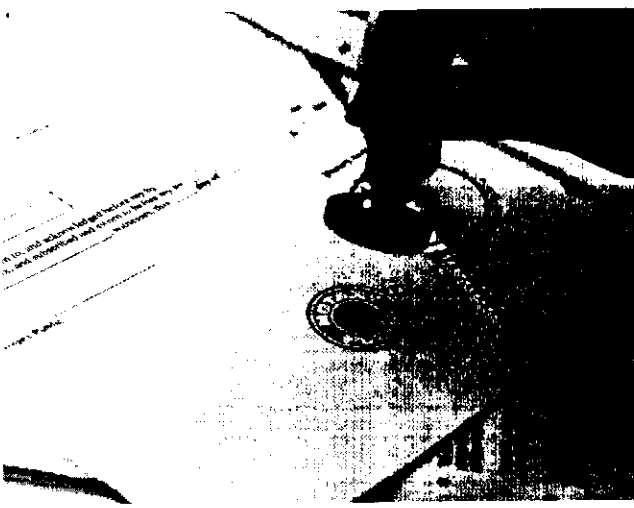
EU-CertificateOfRecognition@ec.europa.eu.

The Initiation Request Document (Form 1) can be found in section 3 - Application Forms of this document. This template needs to be mailed to:

EU-CertificateOfRecognition@ec.europa.eu.

The applicant can apply for recognition at any time during the assessment cycle. Please note that applicants must submit the Initiation Request Document and all application forms before 31/12 in order to be guaranteed inclusion in the next cycle of the recognition process. Merely submitting the Initiation Request Document will not guarantee inclusion in the next cycle.

en 4a3f22b6-19bf-4134-a636-b4dbccc46488 koda ile erişebilirsiniz.



Step 1.2 – Submit the relevant Application Forms

This step should only be initiated when the eligibility criteria are met. It is the applicant's responsibility to verify whether the programme meets all eligibility criteria. If, at a later stage in the assessment process, it appears that the eligibility criteria have not been met, the application process will be suspended or cancelled by the European Commission.

During this step, the applicants need to complete a number of forms that can be found in section 3 – Application Forms of this document. In general, on top of the Initiation Request Document (Form 1) three forms will need to be provided:

- ▶ Academic Programme Outline (Form 2)
- ▶ Competencies addressed by the programme (forms 3A, 3B, 3C or 3D – depending on the nature of the programme applying)
- ▶ Deviations & motivation (Form 4)

The forms should be mailed to the European Commission: EU-CertificateOfRecognition@ec.europa.eu. All complete submissions received before 31/12 will be considered for recognition during the following assessment cycle (upon confirmation by the European Commission). It is recommended that the applicant foresees sufficient time to complete all required documentation. As a general guideline, the applicant should take into account that, on average a period of one to two weeks is required to develop the application documentation. This duration may vary depending on the nature of the programme.

Detailed instructions with regards to how to complete the application forms are elaborated upon in section 3.

PHASE 2: ASSESSMENT PHASE

When your application is received, the application documents will be assessed by the members of the EU Assessment Board who will jointly submit a recommendation on recognition to the European Commission.

Step 2.1 – Optional – Host programme site visit

For the recognition of Customs Bachelor and Master's programmes² a visit to the site of the applicant may be requested. During this visit, the members of the EU Assessment Board can ask for clarifications where required and the applicant will have the opportunity to explain comprehensively the value the programme will bring to the Customs community.

Step 2.2 – Optional – Submit additional information requested

The application documents are assessed, and the European Commission shares its final decision on recognition with the applicant. In some cases, the applicant may be requested to provide further information during the assessment. The applicant will be informed of this well in advance.

If the application is rejected the training provider can re-apply in the next cycle.

The European Commission aims to share recognition decisions which are based upon the recommendations put forward by the EU Assessment Board with the applicants by 31/05.

² If deemed relevant by the Assessment Board a similar visit can also be requested for applying Customs modules within Bachelor and Master's programmes.

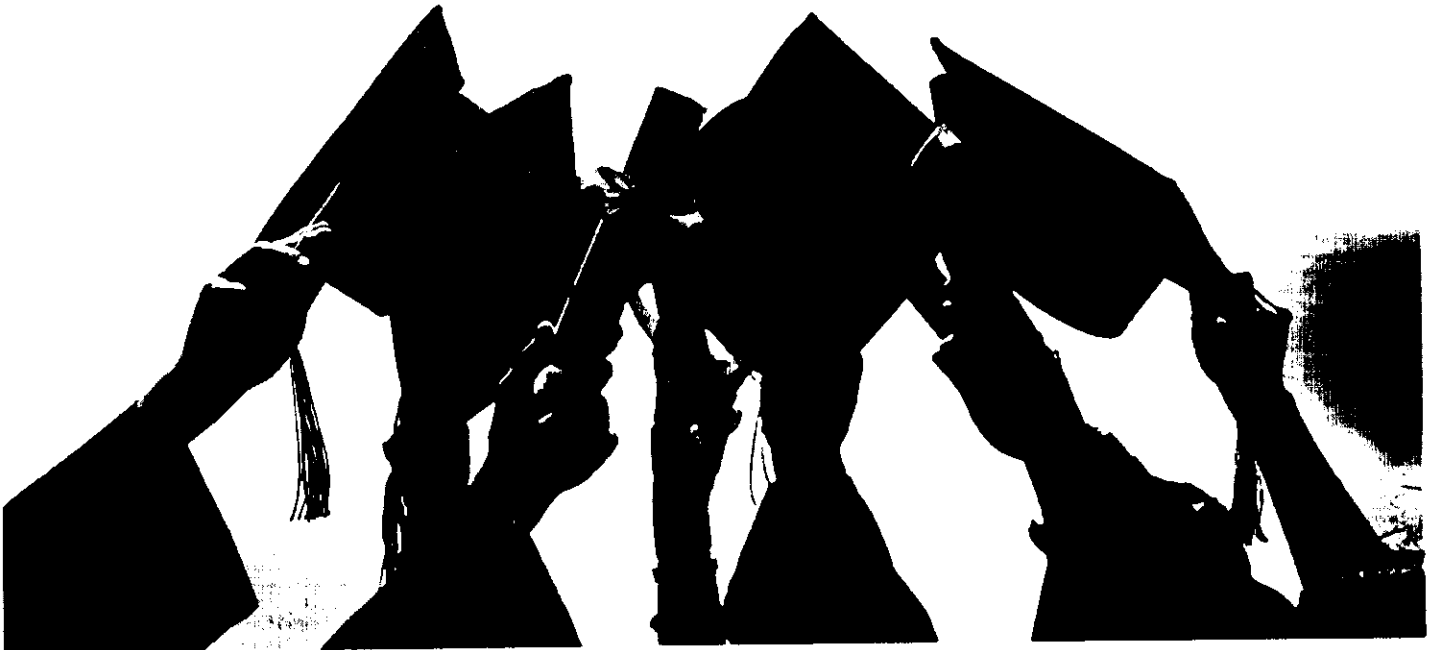
PHASE 3: VERIFICATION PHASE

This phase only applies to applications that have been conditionally approved during the assessment phase (i.e. phase 2). This means that a positive assessment of the EU Assessment Board is dependent on the applicant meeting one or more conditions. In phase 3, therefore, the applicant will have to demonstrate that these conditions have been met before the programme can be granted the EU Customs Certificate of Recognition.

Step 3.1 – Optional – Submit requested documentation and proof that the conditions have been met

The applicant must demonstrate that the conditions for obtaining recognition set by the Assessment Board during the assessment phase have now been met. Based upon the updated materials, additional information and arguments, the EU Assessment Board will submit an updated recommendation on recognition to the European Commission³.

If the European Commission decides not to recognise the study programme, the applicant can re-apply for recognition in the next cycle.



³ Please note that the programme can be rejected in full if the EU Assessment Board finds that not all conditions listed in the conditional approval recommendation during the assessment phase have been met.

This section provides more information on the different application forms. Each individual application form provides information and guidance on what is required in the form itself.

This form allows to provide general information on the programme

Application form for
EU Recognition of
Academic Customs
Education (Master's
degrees)

Provides an overview of the programme and its courses

Application form for
EU Recognition of
Academic Customs
Education (Bachelor
degrees)

Compares the competencies addressed by the programme to the competencies addressed by the EU Reference Training Programmes for Academic Customs Education (Master's degrees)

Application form for
EU Recognition of
Academic Customs
Education (Module
within a Master's
degree)

Compares the competencies addressed by the programme to the competencies addressed by the EU Reference Training Programmes for Academic Customs Education (Bachelor degrees)

Application form for
EU Recognition of
Academic Customs
Education (Module
within a Bachelor
degree)

Compares the competencies addressed by the programme to the competencies addressed by the EU Reference Training Programmes for Academic Customs Education (module within a Master's degree)

Application form for
EU Recognition of
Academic Customs
Education (Module
within a Bachelor
degree)

Compares the competencies addressed by the programme to the competencies addressed by the corresponding EU Reference Training Programmes Academic Customs Education (module within a Bachelor degree)

Application form for
EU Recognition of
Academic Customs
Education (Module
within a Bachelor
degree)

Provides the applicant with the opportunity to motivate general observations from the EU materials

Application form for
EU Recognition of
Academic Customs
Education (Module
within a Bachelor
degree)

HOW TO COMPLETE FORM 1 – INITIATION REQUEST DOCUMENT

Step 1: Please provide the name of the educational institution offering the academic program applying for recognition and designate whether it is a private or public.

Step 2: Please provide the contact information of the person to be contacted in case further clarifications would be required.

Step 3: Please fill out the title of the programme. In case this title is not in English, please make sure to provide a translated version of the title (in English) as well.

Step 4: Please share information on the nature of the programme (e.g. master's, bachelor, module within a master's or bachelor, etc.)

Step 5: In which language(s) will the programme be delivered by the trainers (where applicable)? Please also mention in which language(s) the training materials will be available.

Step 6: Please provide detailed information on the envisaged target audience for the programme. This includes information on:

- ▶ For which sector's participants the programme has originally been developed. Please highlight the appropriate answer and/or delete the inappropriate answers. You are free to add any additional clarifications you deem necessary.
- ▶ Is the programme targeted at full-time and/or part-time participants? Please highlight the appropriate answer

and/or delete the inappropriate answers. You are free to add any additional clarifications you deem necessary.

- ▶ Please provide some concrete examples of specific profiles at which the programme is targeted. For these profiles please share information with respect to their educational background, prior (professional) experience, etc.

Step 7: Please provide more information on the overall duration of the programme (e.g. 1 year of full-time study, 2 days of full-time study) and the intensity of the overall programme in ECTS points⁴. Please also share information on the proportion of the programme that covers Customs specific content (in percentage and ECTS points if applicable).

Step 8: Please provide information on teaching and learning methods used in the programme (e.g. classroom / virtual / e-learning / self-study / written assignments / projects / literature study / thesis / guest lectures, etc.)

Step 9: Please provide a summary description of the academic program and its objectives.

Step 10: What is the current status with respect to the national accreditation process? Please select the appropriate answer. You can also delete the inappropriate answers, only keeping the answer that is relevant for your situation. In case you have selected "Not applicable" or "Other", please provide additional clarification. Please also mention the name and contact details of the National Accreditation Body.

⁴ The EU Competency Framework for Customs lists the EU Customs Competencies and describes them. The associated EU Customs Reference Training Programme for Academic Customs Education comprises of an indicative list of competencies important to the Customs profession and aims to provide a point of reference for the creation of academic Customs training programmes or modules. For more information on ECTS points visit: http://www.ehea.info/media/ehea.info/file/ECTS_Guide/00/0/ects-users-guide-2015_614000.pdf.

HOW TO COMPLETE FORM 2 – ACADEMIC PROGRAMME OUTLINE

General comment: General comment: Please provide extensive, detailed information and be thorough in your response. For each course please list all learning topics, learning outcomes and associated chapters, guest speakers, group assignments, research tasks, etc. (non-exhaustive list). Please begin my reporting all Customs specific courses under title **1. Customs-specific Courses**. Make sure to report the total ECTS points for Customs-specific courses in the given space. Continue by reporting general modules under the title **2. Non-Customs Courses**, also giving the total ECTS points for them. Add rows where necessary.

Step 1: Fill out the Course reference number in the column most to the left. This will allow the assessors to easily link the information you have provided across the various application forms

Step 2: In the second column please fill out the title of the course linked to the Course reference number in the column to the left. If the official course title is not in English then, please also share a translated version of the course title in this column (in English)

Step 3: In column three, the "Outline" column, please provide a summary of the learning topics that the course will discuss and what learning outcomes are envisaged for each learning topic.

Step 4: In the "Study Load" column (fourth column from the left), please share the number of hours of study that are envisaged for this course. Where applicable, please also share the number of ECTS credits that are linked to this course (if applicable) This will provide the assessors with a better understanding of the study load of each course

Step 5: In the "Delivery Method" column, the fifth column from the left, you are kindly requested to share information on how the content of the course will be delivered. Please note that if necessary multiple delivery methods can be noted

Step 6: In the final column "Evaluation Methods", please provide information on how the participants' newly acquired knowledge/skills will be assessed at the end of the course (or throughout the course). Please be sufficiently specific (e.g. if it is a test, please specify what type of test. Multiple choice, oral exam, score to a written assignment)

HOW TO COMPLETE FORM 3 – COMPETENCIES ADDRESSED BY THE PROGRAMME

Step 1: Read through the descriptions of the competencies listed on the form in the EU Competency Dictionary and have a look at the learning topics and learning outcomes that have been identified for each competency in the EU Training Curriculum (public or private depending on the applying programme's target audience). All files are linked in Form 3

Please refer to these materials to improve your understanding of the content and scope of the competencies.

Step 2: Please note that you are not requested to add anything in the first two columns which are shaded in grey.

Step 3: In column "Public or Private sector competency" indicate which competency dictionary (public or private sector) was used.

Step 4: In column four "Hrs taught during the programme" you are requested to provide an accurate estimation on how many hours this competency is trained during the programme.

Step 5: In column five "Required proficiency level" you are asked to put an "x" to mark the envisaged outcome of your programme for each individual competency. Please note that programmes typically train up to PL2. In case a higher PL is indicated this will need to be supported in form 2. The optimal proficiency level for your programme is indicated in yellow. Please note that it is not a requirement to be a 100% aligned with the optimal proficiency level for each competency. Please refer to the relevant file in form 3 (column five) to improve your understanding of the proficiency levels (PLs).

Step 6: Please indicate in which courses this competency is trained during the programme. Be sure to explicitly mention the course reference number. Note that you can also refer to an event or an assignment that is part of a course or the wider programme (e.g. thesis). The Assessment Board will use this information to look up the data you provided in form 2 to verify your claims.

HOW TO COMPLETE FORM 4 – DEVIATIONS & MOTIVATION

Step 1: In column one, "Deviation from EU Reference Training Programmes", please share where you have deviated from the EU Reference Training Programme for Academic Customs Education (in form 3). Please note that it is not a prerequisite to be 100% in line with the EU Reference Training Programmes. There is likely to be a good rationale for the deviation. In case no deviations (positive or negative) were documented in form 3, there is no need to complete Form 4.

Step 2: In column two, "Motivation", please provide the reason(s)/rationale for the deviation from the EU Reference Training Programme. The Assessment Board will look into the rationale provided to assess to what extent the deviations effectively contribute to the quality of the programme under consideration.

Section 4

More information?

In case you require further assistance with your application, please refer to the Frequently Asked Questions (FAQ) section in this document. Alternatively, you can contact the Certificate of Recognition Secretariat on EU-CertificateOfRecognition@ec.europa.eu

F.A.Q.

- ▶ Who can pursue EU recognition for Customs academic programmes?
- ▶ What eligibility criteria apply?
- ▶ What are the costs I need to take into account to obtain recognition? Why should I pursue recognition for my Customs academic programmes?
- ▶ I am an EU-based training provider and my programme meets the eligibility criteria. What do I need to do?
- ▶ How long does the EU Customs Certificate of Recognition for my programme remain valid?
- ▶ Can I easily renew my EU Customs Certificate of Recognition?
- ▶ Which language conditions apply?

WHO CAN PURSUE EU RECOGNITION FOR CUSTOMS ACADEMIC PROGRAMMES?

Private and public universities, higher-education institutions, business schools and colleges registered within the European Union (EU), that develop and/or deliver Customs academic programmes can pursue the EU Customs Certificate of Recognition

WHAT ELIGIBILITY CRITERIA APPLY?

Two eligibility criteria apply. These criteria need to be fulfilled in order to initiate the EU recognition process

1. Criterion 1 – The academic programme must be Customs specific/related

The study programme should have a significant focus on Customs related topics. This does not necessarily mean that the programme has to be composed exclusively of Customs content as captured in the EU Competency Framework for Customs and the EU Customs Reference Training Programme for Academic Customs Education⁵. Examples of Customs

⁵ The EU Competency Framework for Customs lists the EU Customs Competency Framework for Academic Customs Education. The Programme for Academic Customs Education comprises of an initiative to establish a common framework as a point of reference for the creation of academic Customs training programmes in Europe.



related content are topics that are directly related to the Customs profession (e.g. origin, valuation, etc.), as well as more generic topics that touch the Customs profession, such as International Trade, Financial Management, Logistics, etc. (non-exhaustive list)

Depending on the nature of the study programme this criterion will be different for:

► **Fully Customs related programmes:**

In order to be eligible for EU Customs recognition an overall programme must consist of minimum 75% of Customs related content. It will be the EU Assessment Board that will

perform this assessment based upon the information provided by the applicant in the application forms. Additionally, the term "Customs" should be mentioned in the title of the study programme. Exceptions to this rule will be evaluated by the EU Assessment Board on a case-by-case basis

► **Larger study programmes with a Customs module:**

In order to be eligible for EU recognition, a 'Customs module' in a wider Master or Bachelor programme must be 100% Customs related and the module must represent minimum 30% of the overall programme. This percentage will be calculated as the proportion of ECTS points⁶ devoted to Customs related topics in the entire study programme

⁶ ECTS stands for European Credit Transfer and Accumulation System. ECTS points refer to the total workload of a programme (not its individual subjects) in terms of hours of study.

2. Criterion 2 – The study programme has been accredited at national level

Private sector and academic institute study programmes are required to be accredited at national level. National accreditation implies that the study programme is aligned to the Bologna Process.⁷

In case the applicant is seeking EU recognition for a Customs module rather than for a fully Customs related programme, this means that the full programme of which the Customs module is a part of, has to be accredited at national level.

In case no national accreditation has been obtained yet, then the procedure to obtain recognition at national level should at least have been initiated, meaning that the initiation request has been submitted.

WHAT ARE THE COSTS I NEED TO TAKE INTO ACCOUNT TO OBTAIN RECOGNITION?

This initiative is supported by the EU Cooperation Programme 'Customs 2020' and its successor programmes.

There are no fees associated with the application process to obtain the EU Customs Certificate of Recognition.

WHY SHOULD I PURSUE RECOGNITION FOR MY CUSTOMS ACADEMIC PROGRAMMES?

The EU Certificate of Recognition will serve as a quality mark that will benefit both the training provider and the training participant (and subsequently the Customs profession within a Customs administration or trade organisation)

Upon successful completion of the recognition process the academic programme will be officially recognised by the European Commission. The academic study provider may use this recognition to increase awareness and interest in their study programmes. As such the academic study providers will be permitted to:

- ▶ Identify the academic programme using the official EU identification statement,
- ▶ Use the official "EU recognised" label on all relevant programme materials,
- ▶ Be included in the publicly available list of officially EU recognised Customs academic programmes that will be communicated on the European Commission website

I AM AN EU-BASED ACADEMIC STUDY PROVIDER AND MY PROGRAMME MEETS THE ELIGIBILITY CRITERIA. WHAT DO I NEED TO DO?

In a nutshell, you will need to demonstrate that the programme in question is in line with the EU Reference Training Programme for Academic Customs Education. In order to do this, it suffices to provide the required assessment documen-

⁷ National accreditation implies that the study programme is aligned to the Bologna Process. The Bologna Process is a process of quality assurance in higher education, involving universities, teachers, and students, together with stakeholder associations, employers, and research institutions, including the European Commission.

tation by filling out the relevant templates in section 3 of this document. In summary, for your programme the following condition will have to be met:

A minimum of 75% of the competencies of the EU Reference Training Programme for Academic Customs Education must be addressed. Please note that additional content covering other competencies that are not part of the EU Competency Framework for Customs is allowed (and encouraged) to ensure the best possible fit with the learning objectives for the target group.

It will be the EU Assessment Board that will verify this percentage. It will also be the Assessment Board that will evaluate to what extent the competencies taught by the programme sufficiently cover the learning topics and learning outcomes required. For more detailed information please refer to section 3 of this document.

HOW LONG DOES THE CERTIFICATE OF RECOGNITION FOR MY PROGRAMME REMAIN VALID?

The EU Certificate of Recognition is valid for a period of three years, the start and end date are indicated on the certificate.

CAN I EASILY RENEW MY CERTIFICATE OF RECOGNITION?

Yes, you can easily renew your EU Certificate of Recognition. Especially in case there have been no changes to the pro-

gramme and when no changes have been made to the EU Competency Framework for Customs since the previous application.

It is however the responsibility of the academic study provider to manage the certificate for its programme(s). This means that when the end date of the current certificate is approaching, the training provider needs to request an extension. In this request the study provider should indicate if something has changed during the three-year period and what the impact was on the study programme.

WHICH LANGUAGE CONDITIONS APPLY?

The use of a common European language as a delivery language (i.e. English as the language in which the study programme is delivered) is not a requirement for EU recognition. However, the intention to include a subject covering the Customs specific English vocabulary (ESP – English for Specific Purposes) will be regarded as a positive attribute by the EU Assessment Board.

Nevertheless, please note that during the process to obtain recognition, all communications (including the documentation requested during the application) will be conducted in English. The documentation required from the applicant is requested to be submitted in English.

**Recognition
process EU
Customs
academic
programmes**

APPLICANT

EU ASSESSMENT BOARD

THE COMMISSION

APPLICATION STAGE

Creates the Initiation Request Documentation and sends it to the Commission
RECOMMENDED TIMING BEFORE 01.12

Develops the application forms and sends them to the Commission
DEADLINE 31.12

ASSESSMENT STAGE - Ends 31/05/xx

Visit to the applicant's training site (optional):
1 Presentation of the programme
2 Meeting & clarifications

The members of the EU Assessment Board
1 Review the application forms individually
2 Perform qualitative evaluation
3 Document an individual recommendation

Assessment Meeting
1 The members of the EU Assessment Board present individual recommendations & supporting arguments
2 The EU Assessment Board seeks consensus and documents its final recommendations towards the commission

The documentation is fully approved

The documentation is NOT approved

The documentation is CONDITIONALLY APPROVED

The Commission decides to recognise

The Commission decides not to recognise

The Commission decides to recognise under specific conditions

VERIFICATION STAGE - Ends 31/08/xx

The applicant takes appropriate actions based upon the conditions set by the Commission or opts out

The applicant proceeds with the process

The applicant ends the process

The EU Assessment Board verifies whether the required conditions are met

All conditions are fully met

Not all conditions are fully met

The Commission decides to recognise

The Commission decides not to recognise

Training programme is recognised
EU Customs Certificate of Recognition

Training programme is NOT recognised. The applicant can apply again during the next cycle

Training programme is CONDITIONALLY recognised. The applicant needs to take appropriate measures

End of process

Academic programme is recognised
EU Customs Certificate of Recognition

Academic programme is NOT recognised. The applicant can apply again during the next cycle

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BELGENİN ASLI ELEKTRONİK İMZALIDIR.

■ Publika'nın Örneği



T.C.
TİCARET BAKANLIĞI
Avrupa Birliği ve Dış İlişkiler Genel Müdürlüğü

Sayı : 16934678-745.99

Konu : AB Gümrük Tanıma Sertifikası

PERSONEL GENEL MÜDÜRLÜĞÜNE

Customs 2020 Programı'nın faaliyetlerinin paylaşıldığı platform olan PICS'te, (Programmes Information and Collaboration Space) Eğitim Destek Grubu altında yayımlanan açıklamada, gümrük yetkinlik standartlarıyla gerçekleştirilen akademik programların Avrupa Komisyonu tarafından tanınmasına ilişkin bir girişim başlatıldığı, bu kapsamda üniversitelerin lisans ve yüksek lisans düzeyindeki gümrük programlarının Tanınma Sertifikasına sahip olabileceği, bu sertifikanın da bu programların gümrük alanında yüksek nitelikte, modern akademik programlar olduğunun ispatı anlamına geleceği belirtilmektedir.

Gümrük Yetkinlik Çerçevesine de atıf yapılan söz konusu açıklamada, bu sertifikanın gümrük konulu lisans veya yüksek lisans programları ile yine aynı düzeydeki programların gümrük modülleri için verileceği ifade edilmektedir. 2019 yılı bu girişim için pilot uygulama yılı olduğundan, verilecek sertifika sayının sınırlı olacağı, başvuruların değerlendirilmesinde "ilk gelen, ilk alır" kuralının uygulanacağı ve 2019 yılı için başvuru sürecindeki tarihlerde değişiklik olabileceği vurgulanmıştır. Web sayfasına ait link ve açıklamaların yer aldığı belge ekte gönderilmektedir.

Ülkemizde gümrük alanında lisans ve yüksek lisans programları bulunan üniversitelerin Avrupa Komisyonu'nun bu girişimi hakkında bilgilendirilmesinin faydalı olacağı düşünülmektedir.

Bilgileri ile gereğini arz ederim.

Mehmet TAN
Genel Müdür a.
Genel Müdür Yardımcısı

EK: Belge örneği

Adres : Dumlupınar Bulvarı No:151 Eskişehir Yolu 9. km 06530 Çankaya Ankara Bilgi İçin : Aysin Aylan Özgüven

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